# JACOB PALMER

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## Architectural Assistant

#### Current Responsibilities

- Owning small projects
- Assist in completing fee proposals
- Correspondance with both clients and other professionals
- Training new staff on software & processes
- Surveying / drafting / designing
- Drafting & submitting planning applications
- Support team with feesibility studies & competition submissions
- Graphic design including design & access statements

#### Hobbies/Interests

- Music Composition & Production
- Music Performances
- Self Taught Musician
- **Attending Concerts**
- Visiting Exhibitions
- Painting/Drawing

# Short Statement -

Architectural assistant currently studying an apprenticeship at Portsmouth University (due to graduate as an Architect in 2023). Interest and experience in all sectors of architecture with a focused sustainable agenda. I am comfortable working under pressure and to tight deadlines. I have a pro-active approach to my work and can work both independantly and as a part of a team.

Work Experience

**HPW Architecture** 

February 2018 - Present

**Arco2 Architecture** 

June 2017 - November 2017

**Keystone Consultants** 

July-September 2014 & 2015

Qualifications

# **Master of Architecture & Professional Practice Apprenticeship**

Portsmouth University

September 2019 - Present

### **BA(Hons) Architecture**

Arts University Bournemouth Grade - Upper 2:1

2014 - 2017

## **A Levels**

Bodmin College Sixth Form Grades - Maths: A, Chemistry: B, Art: A

2012 - 2014

Computer Programs

AutoCAD	Vectorworks	Sketchup
Adobe Suite	Microsoft Office Suite	Lumion
Other Skills		

Animating (PS) 3D Printing/Model Making Drawing